

**Martin County Water District
Special Meeting of the Board of Directors
May 30, 2024, Meeting Minutes**

Presiding: James Kerr, Chairman

Present: Directors: BJ Slone, John Hensley, Greg Crum, Nina McCoy
Staff: Brian Cumbo (Attorney), Todd Adames (DM), Colby May (LM),
Cassandra Moore, Erica Bogenpohl

Guests:

The Special Meeting of the Martin County Water District was held on May 30, 2024, at the Martin County Government Center, at 42 East Main St (2nd Floor), Inez, Kentucky 41224. Mr. Kerr called the meeting to order at 6:00 p.m.

Mr. Kerr called for review of the April 23, 2024, Regular Board Meeting minutes.

- Mr. Hensley motioned to accept the April 23, 2024 minutes
- Mr. Slone seconded
- All ayes
- Motion carried

Mr. Kerr requested discussion of the review and consideration of the Financial Reports.

- Mrs. Bogenpohl detailed each report as submitted
- Mr. Slone motioned to approve the Treasurer's report submitted
- Mr. Crum seconded
- All ayes
- Motion carried
- Mrs. Bogenpohl presented Other Financials
- Mr. Crum motioned to approve Other Financials
- Mr. Slone seconded
- All ayes
- Motion carried

Mr. Kerr called for review and consideration to Approve Bills.

- Mr. Hensley motioned to approve the List of Bills
- Mr. Crum seconded
- All ayes
- Motion carried

Mr. Kerr asked if there were any legal issues to discuss.

Mr. Kerr called for review of the Operations Report.

- Todd Adames started as the new Divisional Manger on April 29th
- Colby May started as the new Local Manager on May 8th
- Currently averaging 5 and half hours of pumping per day to prison
- Token machine at Spicy Mountain is now working and customers can purchase tokens at the billing office

Mrs. Bogenpohl presented an update of the water loss report.

- Water loss was reported at **73.83%** for the month of April 2024

Mr. Kerr presented the Board with the May Leak Adjustments.

- Mr. Hensley motioned to approve the May Leak Adjustments
- Mr. Slone seconded
- All ayes
- Motion carried

Mr. Adames presented an update on the capital projects report.

- The RWI trailer is scheduled to be delivered on Monday June 3rd and installation to follow the next week
- Pace will be on sight for the couple weeks with the RWI trailer and installing two settlers at the plant
- The Beauty and Lovely Line Replacement construction is schedule to start on June 10th

Mr. Kerr presented the 5-year CIP

Mr. Kerr inquired if there was any Other Old Business to discuss.

Mr. Kerr inquired if there was any Other New Business to discuss.

- Staff presented the Board with the annual Identity Theft Prevention Program. In compliance with the identity Theft Prevention Program (Red Flag Rule) adopted by the Board April 29, 2020, a report should be prepared annually and submitted to the Board of Directors. For the period ending December 31, 2023, the District has had no identity theft incidents to report. After review of the Identity Theft

Protection Program, staff recommends no revisions are necessary to the current program at this time. Staff remains diligent in protecting sensitive customer information in our files and watchful of anyone suspected of fraudulent use of a customer or potential customer's identity. Security measures are in place to ensure that sensitive information is shared only with the correct customer. Staff requests your acknowledgement that this annual report has been submitted.

- Staff asked the Board to appoint DM Todd Adames as Bond Compliance Officer
- Mr. Hensley motioned to approve DM Todd Adames as Bond Compliance Officer
- Mr. Crum seconded
- All ayes
- Motion carried

Executive session not required.

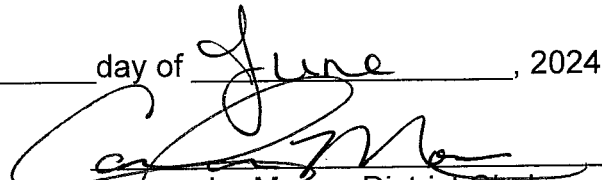
Mr. Kerr inquired if there were any guest requesting to speak.

Mr. Kerr requested a motion to adjourn.

- Mr. Hensley motioned to adjourn the meeting at 6:11 p.m.
- Mr. Crum seconded
- All ayes
- Motion Carried

Minutes approved this 25th day of June, 2024.


James Kerr, Chairman


Cassandra Moore, District Clerk