

**Martin County Water District  
387 E Main St Suite 140  
Inez, KY 41224**

**(606)298-3885 Office**

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**Tap Procedures/ Customer Requirements**

1. Our **Distribution Crew** will complete a tap inspection work order. This provides information to distribution crew and customer such as Customer Point of Service, Tap Location, and material/equipment needed to complete installation.
2. **Customer Point of Service** (Tap) will be located at the point on or near the street right-of-way or property line most accessible to the utility from its distribution system. In areas where the distribution system does not follow streets or roads, the Point of Service will be located as near to the customer's property line as practicable. A maximum of fifty (50) feet of service line will be provided.
3. No payments will be taken on a tap until the Distribution Supervisor determines water service can be provided according to the District's rules and regulations as set forth in the Tariff. Customer notification will be made when to come and pay the tap on fee and the District (MCWD) has 72 business hours (9 Business Days) to install the tap.
4. **The Tap cost for a new customer is \$1,000.00 plus a \$90.00 Security Deposit** (refundable when the account is terminated) and a **Service Fee of \$40.00** (which is non-refundable). Therefore, the entire cost of a Tap is **\$1,130.00**.
5. **What is furnished by MCWD:** *Saddle of appropriate size, corporation stop, meter box, meter lid, setter, water meter, and 50' of 3/4" CTS (Copper Tubing Size) water line.* Installation of the service line will begin at the Water Main and extending to the Customer Point of Service as described in Paragraph 2.
6. **Access to Property:** The utility company shall at all reasonable hours have access to meters, service connections, and other property owned by it and located on the customer's premises for purposes of; installation, maintenance, meter reading, etc.
7. The customer must provide the following when making the connection from outlet side of the meter to the residence: ***Shut off valve, One-way check valve, and pressure regulator.***

8. If customer's current water service is coming from a well, the utility has a right to make an inspection verifying disconnection and separation so as not to contaminate the city water supply.
9. All service lines on the customer's side of the meter must consist of copper or PVC pipe with a rating of *no less than 200 PSI* and should not be *less than 3/4" pipe*. ***(NO GALVANIZED PIPE OR FITTINGS WILL BE ALLOWED IN THE INSTALLATION)***
10. At the time payment for a tap is received from the customer by the Water District, a Water Service Contract must be signed by the user (Customer) and a representative of the Martin County Water District. This contract will be on file at the District's Main Office. Upon the signing of the Service Contract, the Customer agrees to comply with and be bound by the Bylaws, Rules and Regulations, and Tariffs now in force or as hereafter duly and legally supplemented, amended, or changed.