

Martin County Sanitation District

387 E. Main St.

Phone (606) 298-3885 Inez, Kentucky 41224

**Regular Meeting, Tuesday, 27 January 2026 – Immediately Following Martin
County Water District's Meeting
Martin County Government Center (2nd Floor)**

- 1) Call the meeting to order
- 2) Review and Consideration to Approve Minutes
- 3) Review and Consideration of Financial Reports
 - A. Review and Consideration to Approve Treasurer's Report
 - B. Review and Consideration to Approve Other Financials
- 4) Review and Consideration to Approve Bills
- 5) Legal
 - A. Any Issues for Discussion with Board Attorney
 - i. Chairman Update the Board on the Status of Draft Easement Agreements for Davella Road Project
 - ii. Legal Review and Findings for Insurance Policy Versus Claims and Payments
 - iii. Legal Review and Recommended Approach for No Easement Agreements with Rate Payers
- 6) Operations
 - A. Alliance Operations Report
 - B. DMR
- 7) Capital Projects Report
 - A. Project Updates – Chairman Update Board
 - B. CIP List Updates – Chairman Update Board
- 8) Other Old Business
 - A. AWR Update the Board on the FEMA and KY Emergency Management Funding Status Along with Schedule to Complete Repairs
 - B. AWR Update Board on Insurance Claims and Status of Payment
 - C. AWR Provides Board Members Cut Sheets for Grinder Pumps for Discussion and

Notice is hereby given that, subject to a motion duly made and adopted, the Board of Directors may hold an Executive Session subject to the laws of Kentucky.

Determination of Preferred Pump for the District

D. As a follow up to previous board meeting, AWR address the following:

- a. Outcome of the financial workshop with the goal of:
 - i. Cleaning up accounts so inactive accounts can be closed
 - ii. Format financials so it is clear what bill is being paid from what account, and each account shows balance before and after
 - iii. Clean up FEMA, insurance, and KYEM disaster funds so it is clear what the book balances are for operations versus restricted cash balances by disaster location
 - iv. Provide operating procedures for board members that define bill payment priorities for review and possible modification prior to our next regular meeting
 - v. Provide financial updates on changes and where the districts stand regarding year end balances for all accounts, which will define monies refunded or owed to or by the districts
- b. AWR provides the following specific to AWR provided insurance:
 - i. Contact your broker and press them to complete the insurance claim process. Please note that the districts are of the opinion the insurance company has not satisfied the terms and conditions of the policy timelines. It does not take 8 months to get a denial letter nor process a claim.
 - ii. AWR provide definitive insurance values for infrastructure not originally included in the policy.
 - c. AWR provides status to get MCS Districts folders set up on our Website to house board packets, approved budgets, etc. for public review and reference
 - d. AWR provides status of an account setup procedure that requires funding entity requirements to be reviewed with the bank prior to the account setup

9) Other New Business

- a. Consider Motion to Approve Utility Board By-Law Revisions
- b. Discuss the Outcome of the Financial Workshop between Colby Kirk, Vernon Robinson, and AWR
- c. AWR Discuss Operator Licensing Status and Succession Planning Timeline

10) Consider Motion to Convene into Closed Executive Session

11) Consider Motion to Close Executive Session

12) Guest Speakers – 5 Minute Maximum

13) Motion to Adjourn

Notice is hereby given that, subject to a motion duly made and adopted, the Board of Directors may hold an Executive Session subject to the laws of Kentucky.

**Martin County Sanitation District
Special Meeting of the Board of Directors
December 16, 2025, Meeting Minutes**

Presiding: Tim Thoma

Present: Directors: Colby Kirk, Nina McCoy, John Hensley, Vernon Robinson

Staff: Dustin Haley (Attorney), Colby May (LM), Helen Proctor, Erica Bogenpohl

Guests:

The Special Meeting of the Martin County Sanitation District was held on December 16, 2025, at the Martin County Government Center, at 42 East Main St (2nd Floor), Inez, Kentucky 41224. Mr. Thoma called the meeting to order at 8:53 p.m.

Mr. Thoma called for review of the November 25, 2025 Special Board Minutes

- Mr. Hensley motioned to approve the November 25, 2025 minutes
- Mr. Kirk seconded
- All ayes
- Motion carried

Mr. Thoma requested discussion of the review and consideration of the Financial Reports

- Mrs. Bogenpohl detailed each report as submitted
- Mr. Hensley motioned to approve the Treasurer's report as submitted
- Mr. Kirk seconded
- All ayes
- Motion carried
- Mrs. Bogenpohl presented Other Financials
- Mr. Kirk motioned to approve Other Financials
- Mr. Hensley seconded
- All ayes
- Motion carried

Mr. Thoma called for review and consideration to Approve Bills

- Mrs. Bogenpohl presented Bills
- Mr. Hensley motioned to approve the List of Bills
- Mr. Robinson seconded the motion
- All ayes

- Motion carried

Mr. Thoma asked if there were any legal issues to discuss

- Chairman Updated the Board on the Status of Draft Easement Agreement for Davella Road Project New Lift Station – Engineers provided a site plan for proposed location of lift station, property owners asked for engineers to re-evaluate for a different location, engineering is looking for an alternative and are going to provide a revised site plan
- Legal Review and Findings for Insurance Policy Versus Claims and Payments – AWR to send Mr. Haley any necessary information

Mr. Thoma called for review of the Operations Report

- Mr. May presented the Operations Report

Mr. Thoma called for review of the DMR

- Mr. May presented the DMR

Mr. Thoma called for review of Capital Project Report

- Mr. Thoma presented the Capital Project Report
- Davella Road Project – still in design phase, about 50% complete
- Sanitation Master Plan – 80% complete
- CIP List – 5 projects were submitted for consideration for KWaters Program for 2026:
 - 1) Debt Service
 - 2) County Wide Lift Station Replacement
 - 3) IWWTP Project
 - 4) Trucks/Equipment
 - 5) Blacklog Gravity Line Replacement

Mr. Thoma inquired if there was any Other Old Business to discuss

- Second Cat B – requested 6 month extension to be able to continue charging costs as repairs are being made
- Grinders – 75 E1 grinders orders to replace what was lost in flood
- Riverside Duplex – ordered
- FEMA and KY Emergency Management

Mr. Thoma inquired if there was any Other New Business to discuss

- Consider Motion to Approve AWR, Colby May, to be the agent for information exchange for the District for February 2025. As the Agent, Colby May will not have the authority to commit to the District without Board approval
- Mr. Robinson made the motion
- Mr. Hensley seconded the motion
- All ayes
- Motion carried
- Consider Motion to Approve AWR, Colby May, to be the agent for information exchange for the District for April 2025. As the Agent, Colby May will not have the authority to commit to the District without Board approval
- Mr. Kirk made the motion
- Mr. Hensley seconded the motion
- All ayes
- Motion carried
- AWR update the Board on Insurance Claims – waiting on denial letters
- Chairman requested update on AWR Umbrella Policy by next meeting
- Consider Motion to Approve Alliance Water Resources Insurance Coverage for 2026 for Infrastructure and Vehicles
- Mr. Hensley made the motion
- Mr. Kirk seconded the motion
- All ayes
- Motion carried
- Consider Motion to Approve 2026 Budget MOA and Chairman Sign
- Mr. Kirk made the motion
- Mr. Hensley seconded the motion
- All ayes
- Motion carried
- Consider Motion to Approve Fahe TA and Chairman Sign
- Mr. Hensley made the motion
- Mr. Kirk seconded the motion
- All ayes
- Motion carried
- Consider Motion to Approve Master Service Agreement for Subcontractor Services
- Mr. Hensley made the motion
- Mr. Robinson seconded the motion
- All ayes
- Motion carried

Executive Session not required.

Mr. Thoma inquired if there were any guest requesting to speak.

Mr. Thoma requested a motion to adjourn.

- Mr. Robinson motioned to adjourn at 9:41 p.m.
- Mr. Hensley seconded
- All ayes
- Motion carried

Minutes approved this _____ day of _____, 2025.

Timothy Thoma, Chairman

Helen Proctor, District Clerk

Martin County Sanitation District

Balance Sheets

December 31, 2025

	12/31/25	12/31/24
ASSETS		
CURRENT ASSETS		
Checking Account - Operations	\$ 81,867.90	\$ 33,600.00
Security Deposits	11,070.00	10,980.00
Debt Service Surcharge Fund	3,602.59	3,464.01
Total Cash	96,540.49	48,044.01
Accounts Receivable	141,086.82	135,651.51
Allowance for Doubtful Accounts	(928.52)	(6,000.00)
Unbilled Accounts Receivable	26,567.00	26,567.00
Prepaid Expenses	14,289.17	12,159.66
Total Current Assets	277,554.96	216,422.18
PROPERTY, PLANT, & EQUIPMENT		
Land	93,080.85	93,080.85
Sewer & Collection System	16,377,377.75	16,330,131.32
Buildings	363,275.00	363,275.00
Equipment & Furniture	430,154.93	430,154.93
Vehicles	50,452.07	50,452.07
Construction Work in Progress	102,710.50	27,500.00
Less: Accumulated Depreciation	(9,488,020.50)	(9,013,020.54)
Net Property, Plant, & Equipment	7,929,030.60	8,281,573.63
RESTRICTED CASH		
Sinking Fund - RD	88,960.05	7,266.07
Depreciation Fund	490.00	490.00
Disaster Relief Fund	621,773.30	-
Total Restricted Cash	711,223.35	7,756.07
Total Assets	\$ 8,917,808.91	\$ 8,505,751.88

Martin County Sanitation District

Balance Sheets

December 31, 2025

	12/31/25	12/31/24
LIABILITIES AND DISTRICT'S EQUITY		
CURRENT LIABILITIES		
Accounts Payable	\$ 388,282.75	\$ 413,994.71
Long Term Debt-Current	43,000.00	-
Accrued Interest Payable	36,025.94	-
Customer Deposits	11,115.00	10,485.00
Total Current Liabilities	478,423.69	424,479.71
LONG-TERM DEBT		
Bonds Payable - 2011	364,980.00	364,980.00
Bonds Payable - 2014	1,343,369.91	1,343,369.91
Less Current Portion of L-Term Debt	(43,000.00)	-
Total Long-Term Debt	1,665,349.91	1,708,349.91
Total Liabilities	2,143,773.60	2,132,829.62
DISTRICT'S EQUITY		
Contributed Capital - Government Grants	8,387,874.20	8,387,874.20
Contributed Capital	4,425,526.15	4,425,526.15
Retained Earnings (Deficit)	(6,440,478.09)	(6,156,417.47)
YTD Net Income	401,113.05	(284,060.62)
Total District's Equity	6,774,035.31	6,372,922.26
Total Liabilities and District's Equity	\$ 8,917,808.91	\$ 8,505,751.88

Martin County Sanitation District
Statements of Revenues and Expenses
Fiscal Year Jan 01 to Dec 31
For the Month(s) Ending
Actual vs Budget vs Prior Year

December, 2025			YTD			Annual
Actual	Budget	P/Yr	Actual	Budget	P/Yr	Budget
\$ 35,263	\$ 37,988	\$ 53,599	\$ 433,983	\$ 455,834	\$ 449,347	\$ 455,834
33,485	35,615	29,998	423,865	427,347	421,266	427,347
-	38	-	-	500	740	500
2,257	2,587	2,702	30,700	31,000	29,467	31,000
2,370	2,413	2,390	28,996	29,000	29,380	29,000
4,241	4,334	4,307	51,452	52,000	51,447	52,000
-	12	-	732,455	150	100	150
77,616	82,987	92,996	1,701,450	995,831	981,747	995,831
Operating Revenues			Total Operating Revenues			
52,512	52,512	52,510	630,144	630,144	630,120	630,144
(338)	-	(6,247)	(11,296)	-	(3,995)	-
2,020	-	(326)	2,644	-	81	-
9,400	5,765	7,195	82,013	69,169	71,837	69,169
3,082	2,913	2,945	36,848	35,000	35,224	35,000
4,929	8,337	1,938	49,191	100,000	33,467	100,000
-	166	-	-	2,000	350	2,000
747	209	140	10,410	2,500	1,345	2,500
-	-	-	5,675	7,000	5,500	7,000
167	166	3,435	Bad Debts	2,000	2,000	5,268
42	-	42	Dues	500	-	2,000
-	-	-	Office Expense	162	-	-
-	-	-	Taxes	-	5,500	-
-	9	-	Regulatory Assess Fees	-	100	-
-	41	-	Miscellaneous Expenses	11,803	500	100
23	-	30	Customer Deposit Interest Expense	424	-	500
72,583	70,118	61,661	Total Operating Expenses	820,520	853,913	780,836
5,033	12,869	31,335	Net Income B/4 Other Income (Expenses)	880,931	141,918	200,911
						141,918
Other Income (Expenses)			Total Other Income (Expenses)			
13,200	-	-	Capital Contributions	35,250	-	27,500
25	-	1	Interest Income	64	-	12
(3,344)	(3,349)	(2,985)	Interest Expense	(40,132)	(40,133)	(41,102)
(39,583)	(43,172)	(5,751)	Depreciation	(475,000)	(518,119)	(471,381)
(29,703)	(46,521)	(8,735)	Total Other Income (Expenses)	(479,818)	(558,252)	(484,971)
\$ (24,669)	\$ (33,652)	\$ 22,600	Net Income (Loss)	3A-3	\$ 401,113	\$ (416,334)
						\$ (284,061)
						\$ (416,334)

**Martin County Sanitation District
Inez, KY**

Treasury Report

Billing Charges For the Month of:	Dec-25
Sewer Revenue - Residential	\$ 35,262.58
Sewer Revenue - Commercial	33,485.28
Sewer Revenue-Debt Service Surcharge	4,240.52
Late Charges	2,257.36
Returned Check	-
Connection Fees	-
Other Miscellaneous Fees	2,370.00
Deposits Applied	(180.00)
Refund Checks Paid	-
Interest on Customer Deposits	(22.56)
Total Billing Charges	\$ 77,413.18

Gallons Billed	4,091,180
Customers Billed	864

Accounts Receivable	Dec-25
Beginning Balance	97,824.46
Billing Charges	77,413.18
Bad Debt (Write Offs) Recoveries	(7,258.97)
Accounts Receivable Collections	(75,734.91)
End of Month Accounts Receivable	92,243.76

Operations Account	
Beginning Balance	\$ 38,287.36
Deposits	
Accounts Receivable Collections	75,734.91
Accounts Receivable Collections - Due from MCW	5,913.72
Disaster Relief Deposit	84,110.13
KIA Proj Fund	13,200.00
Martin County Tap	1,309.20
Interest	2.51
Total Deposits	180,270.47

Disbursements:	
Checks Written	(119,193.07)
Transfers to Other District Accounts	(11,262.82)
Utilities	(6,234.04)
End of Month Balance	\$ 81,867.90
 Cash Receipts Collected To Date in:	 Jan-26
Bills Submitted for Payment in:	Jan-26
Available Balance	(11,694.41)

Martin County Sanitation District, Inez KY
Treasury Report
Summary of Cash & Investments
December 31, 2025

Bank Account	Beginning Balance	Deposits	Interest			Payments	Ending Balance
			Earned, Net of Fees	2.51	\$ (136,689.93)		
Operations Account	\$ 38,287.36	\$ 180,267.96	\$ 2.51	\$ (136,689.93)	\$ 81,867.90		
Debt Service Surcharge	\$ 2,275.33	\$ 4,112.82	\$ -	\$ (2,785.56)	\$ 3,602.59		
Security Deposits	\$ 14,085.00	\$ -	\$ -	\$ (3,015.00)	\$ 11,070.00		
Cash on Hand	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Unrestricted Cash	\$ 54,647.69	\$ 184,380.78	\$ 2.51	\$ (142,490.49)	\$ 96,540.49		
 Restricted Cash							
Sinking Fund	\$ 81,810.05	\$ 7,150.00	\$ -	\$ -	\$ 88,960.05		
Depreciation Reserve	\$ 490.00	\$ -	\$ -	\$ -	\$ 490.00		
Disaster Relief	\$ 705,861.02	\$ -	\$ 22.41	\$ (84,110.13)	\$ 621,773.30		
Total Restricted Cash	\$ 788,161.07	\$ 7,150.00	\$ 22.41	\$ (84,110.13)	\$ 711,223.35		
 Total Cash & Investments	\$ 842,808.76	\$ 191,530.78	\$ 24.92	\$ (226,600.62)	\$ 807,763.84		

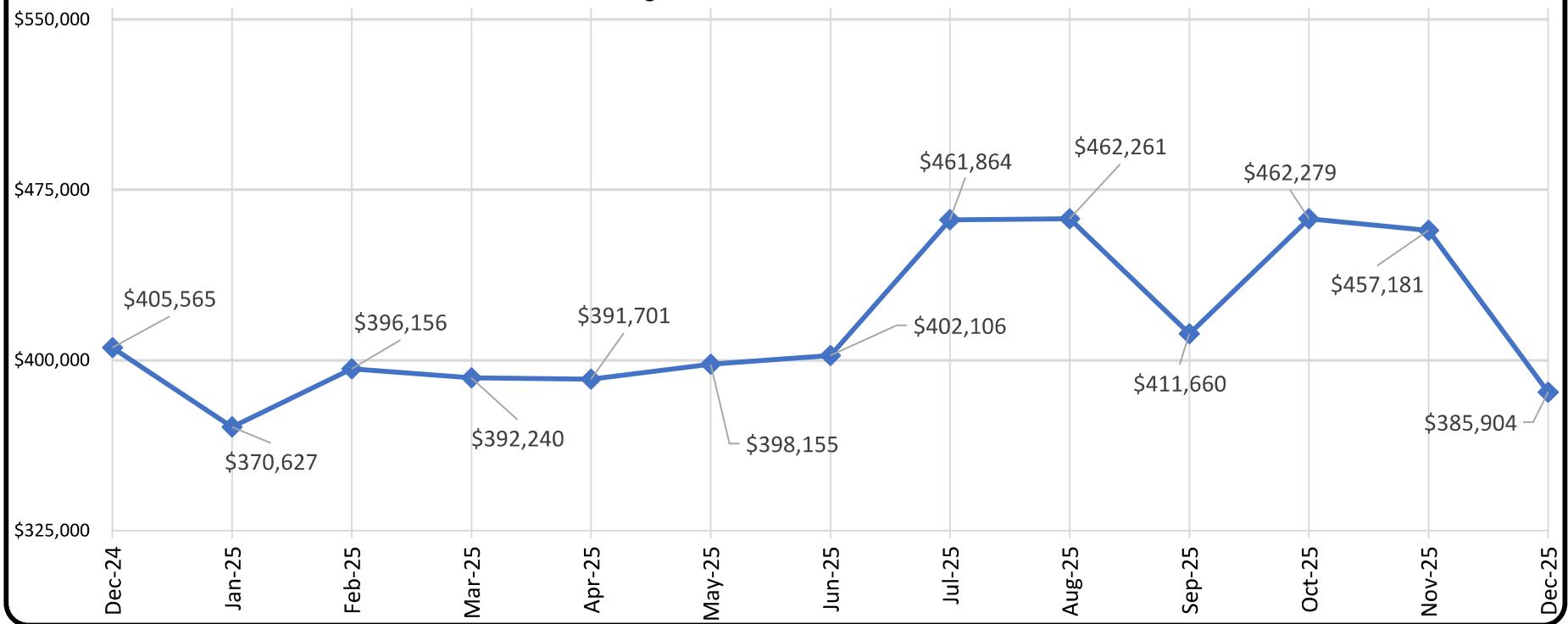
**Martin County Sanitation District
Billing Summary**

Date	Revenue	YTD Total	Gallons (000'S)	No of Customers	Payments Received
Dec-25	69,020	908,362	4,091	864	75,735
Nov-25	73,105	839,342	4,373	869	78,326
Oct-25	76,431	766,237	4,579	863	80,406
Sep-25	78,149	689,806	4,745	860	98,508
Aug-25	75,082	611,657	4,490	867	75,917
Jul-25	81,964	536,575	4,999	874	74,806
Jun-25	81,999	454,611	5,016	876	85,193
May-25	74,670	372,612	4,457	871	78,890
Apr-25	79,478	297,942	4,792	876	100,966
Mar-25	62,032	218,464	3,520	871	66,063
Feb-25	74,048	156,431	4,323	870	67,772
Jan-25	82,384	82,384	4,997	874	71,216
Dec-24	66,871	913,601	3,880	880	92,438

Martin County Sanitation District

Outstanding Vendor Debt

Long Term Vendor Debt



Martin County Sanitation District
Accounts Payable
12/31/2025

Current List of Bills	\$ 8,268.71
Balance per Aging report	388,666.04
2025 AWR repair cap overage (refund)	(8,652.00)
Total Accounts Payable	\$ 388,282.75

List of Accruals

	Vendor	Total Invoice Amt	G/L Number	Amt per G/L Code
AEP		6,263.96	6020	6,263.96
Big Sandy RECC		2,004.75	6020	2,004.75
				8,268.71

Aged Accounts Payable

Martin County Sanitation District

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TBAUGH

(Summary, aged as of December 31, 2025)

Aged by due date.

Aged Overdue Amounts						
No.	Name	Balance Due	Current	Up To 30 Days	31 - 60 Days	Over 60 Days
V00001	MCWD 08-0118-00	Phone: (606) 298-3885		Contact:		
	Total Amount Due	2,590.55	267.13	267.13	0.00	2,056.29
			10.31%	10.31%	0.00%	79.38%
V00003	MCWD 10-0689-00	Phone: 606-298-3885		Contact:		
	Total Amount Due	2,969.47	267.13	0.00	267.13	2,435.21
			9.00%	0.00%	9.00%	82.01%
V00005	ALLIANCE WATER RESOURCES INC	Phone:		Contact:		
	Total Amount Due	220,785.72	0.00	107,763.33	0.00	113,022.39
			0.00%	48.81%	0.00%	51.19%
V00006	EVANS HARDWARE	Phone:		Contact:		
	Total Amount Due	19,553.15	0.00	0.00	0.00	19,553.15
			0.00%	0.00%	0.00%	100.00%
V00007	HOWELL'S RECYCLING &	Phone: 6062987810		Contact:		
	Total Amount Due	6,050.00	0.00	0.00	0.00	6,050.00
			0.00%	0.00%	0.00%	100.00%
V00008	LINDA SUMPTER, CPA	Phone:		Contact:		
	Total Amount Due	30,405.40	0.00	0.00	0.00	30,405.40
			0.00%	0.00%	0.00%	100.00%
V00009	UNITED RENTALS	Phone:		Contact:		
	Total Amount Due	5,094.00	2,547.00	0.00	0.00	2,547.00
			50.00%	0.00%	0.00%	50.00%
V00010	ZIP ZONE EXPRESS	Phone:		Contact:		
	Total Amount Due	50,760.47	0.00	0.00	0.00	50,760.47
			0.00%	0.00%	0.00%	100.00%
V00013	AMERICAN BANKERS INSURANCE	Phone:		Contact:		
	Total Amount Due	13,343.00	13,343.00	0.00	0.00	0.00
			100.00%	0.00%	0.00%	0.00%
V00020	FLETCHER ENTERPRISES KY, LLC	Phone: 606-298-0111		Contact:		
	Total Amount Due	75.00	0.00	0.00	0.00	75.00
			0.00%	0.00%	0.00%	100.00%
V00023	PRIME AE GROUP, INC	Phone:		Contact:		

Aged Accounts Payable

Martin County Sanitation District

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TBAUGH

(Summary, aged as of December 31, 2025)

No.	Name	Balance Due	Aged Overdue Amounts			
			Current	Up To 30 Days	31 - 60 Days	Over 60 Days
	Total Amount Due	33,910.50	33,910.50	0.00	0.00	0.00
				100.00%	0.00%	0.00%
V00024	CAPITAL EQUIPMENT SALES (US)	Phone:		Contact:		
	Total Amount Due	2,382.23	2,382.23	0.00	0.00	0.00
				100.00%	0.00%	0.00%
V00041	KINKEAD & STILZ	Phone:	8592962300	Contact:		
	Total Amount Due	746.55	746.55	0.00	0.00	0.00
				100.00%	0.00%	0.00%
	Report Total Amount Due (USD)	388,666.04	53,463.54	108,030.46	267.13	226,904.91
				13.76%	27.80%	0.07% 58.38%

Martin County Sanitation District
BANK RECONCILIATION
Operations

Period Ended:	31-Dec-25	G/L #
BANK BALANCE:	\$ 81,867.90	
ADD: DEPOSITS IN TRANSIT		
LESS: OUTSTANDING CHECKS	<u>\$0.00</u>	
BALANCE:	<u>\$ 81,867.90</u>	

OUTSTANDING CHECKS DETAIL:

CHK DATE	CHK#	CHK DETAIL	AMNT
TOTAL:			\$0.00

BOOK BALANCE BEGINNING OF MONTH: \$ 38,287.36

Receipts:

Deposits	\$ 81,648.63
Transfers from EFT	
Transfers from Rev	
Transfer from SF	
Service fees	
Transfers from Sanitation Disaster Relief to MCS Opts	\$ 84,110.13
KIA Inez/Tug Valley WWTP	\$ 13,200.00
Martin County Health Dept Tap	\$ 1,309.20
Interest on account	\$ 2.51
	\$ 180,270.47

DISBURSEMENTS:

Accounts Payable	\$ 119,193.07
Transfer to RD (Sinking Fund)	\$ 7,150.00
Transfer to DSS	\$ 4,112.82
Debit AEP	\$ 4,635.85
Debit Big Sandy RECC	\$ 1,598.19

Transfer to Security Deposits
Transfer to Sanitation Disaster Relief Fund- Grinder Pumps
Transfer to Sanitation Disaster Relief Fund- IWWTP

\$ 136,689.93

BOOK BALANCE END OF MONTH:

\$ 81,867.90

VARIANCE \$ -

Martin County Sanitation District, Inez KY
List of Bills for Consideration
27-Jan-26

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Operations Account		
1 AEP	Electric (10 bills) Estimated	6,263.96
2 Big Sandy RECC	Electric (1 bill) Estimated	2,004.75
3 Debt Service Surcharge	Estimated (actual collected will be paid)	3,599.42
4 MCWD 10	Water (December)	267.13
5 MCWD 8	Water (December)	267.13
6 Alliance Water Resources	January 2025 O&M services	54,305.00
7 Assurant Insurance (American I	Flood Insurance Renewal	13,343.00
8 Kinkead & Stilz	Legal Fees 10-1-25 to 10-31-25	746.55
9 US Bearing	Waste Water Plant Maintenance	2,382.23
10 Prime AE	Inez/Tug Valley WWTP	31,148.00
11 Prime AE	Inez/Tug Valley WWTP	2,762.50
12 United Rental	Pump 12-6-25 to 1-3-26	2,547.00
13 Dirty Works	INV23418	75.00
TOTAL		119,711.67
Revenue Account		
1 USDA MCS Sinking Fund	annually 1-1 & 7-1)	7,150.00
TOTAL		7,150.00
TOTAL Revenue		126,861.67
Past Due Accounts not in DSS		
1 Howell's Recycling		6,050.00
TOTAL		6,050.00
DSS Account (Current Payment Plan)		
1 Zip Zone	Fuel	50,760.47
2 Evans Hardware	Parts and supplies	19,553.15
3 Alliance Water Resources	Management	220,785.72
TOTAL		291,099.34

DSS Account - To be paid after current payment plan is paid off

1	MCWD 8	Water service	2,590.55
2	MCWD 10	Water service	2,969.47
3	Linda Sumpter CPA	Accounting fees	<u>30,405.40</u>
TOTAL			35,965.42

Total Past Due Accounts

333,114.76

Security Deposit Account

None this meeting

TOTAL	0.00
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OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573) 874-8080

Martin County Sanitation District

January 2026

Administrative

Submitted Cat B Emergency for IGA Diesel Pump rental reimbursement

Met with Buchanan Pump and Wascon to gather remaining quotes for Fema work

Submitted 2025 SPGE budget amendment and registration for sanitation

Wastewater Treatment

Installed new pin and actuator on SBR2 decanter at Tug Valley

Passed all 8 Ecoli Samples at Inez WWTP for the month of November

Site visit with PrimeAE at Tug Valley and Inez Plant for master plan and Inez

Collections

4 Grinders out in the system – Will be installed this week

Rebuilt 3 Grinders in House

Pumped, cleaned, and flushed Quail Hollow L/S

Reset L/S float levels to help optimize run times

Repaired and jetted main line on Cardinal Lane

Repaired cleanout at the Inez high school baseball field

Received 40 out of 70 grinders from Fema project – Installed 7 new grinders

Martin County Sanitation District

Tug Valley Wastewater Plant Operation November 2025

Parameter	Plant Effluent	NPDES Limit
Oxygen, Dissolved (DO)	6.51	2.0 MIN
BOD (mg/l)	62.0	45.0 (Max Weekly Avg)
Total Suspended Solids (mg/l)	7.0	45.0 (Max Weekly Avg)
pH	7.09	6.0-9.0 (Daily Max)
Nitrogen, Total (As N)	14.14	N/A (Daily Max)
Nitrogen, Ammonia Total (As N)	5.1	20.0 (Month Avg)
Phosphorus (total as P)	11.22	N/A (Daily Max)
Monthly Avg Flow (MGD)	0.021	.260MGD
Maximum Daily Flow (MGD)	0.03	.260MGD
E. Coli	4 Pass	240

Inez Wastewater Plant Operation November 2025

Parameter	Plant Effluent	NPDES Limit
Oxygen, Dissolved (DO)	2.3	7.0 MIN
BOD (mg/l)	84.0	15.0 (Max Weekly Avg)
Total Suspended Solids (mg/l)	18.0	45.0 (Max Weekly Avg)
pH	7.52	6.0-9.0 (Daily Max)
Nitrogen, Total (As N)	39.93	N/A (Daily Maximum)
Nitrogen, Ammonia Total (As N)	22.575	7.0 (Monthly Avg)
Monthly Avg Flow (MGD)	0.086	.260MGD
Maximum Daily Flow (MGD)	0.087	.260MGD
E. Coli	8 Pass	240



Martin County Sanitation District

Work Orders/Service Calls Summary

Maintenance Work Orders	0
Blockages	0
Complaints/Investigates	10
Grease Trap Inspections	0
Sanitary Sewer Overflows (SSO)	0
Grinder Pump Failures	0
Grinder Pump Replacements	2



Martin County Sanitation District

Repair Expenses Ending November 2025

Expended	Actual YTD	Annual Budget	% Budget / Line Item
Bldg. & Grounds Maintenance	\$1,203	\$3,000	40 %
Vehicle Maintenance	\$11,033	\$5,500	200 %
Wastewater Plant Maintenance	\$12,188	\$6,000	203 %
Collection System Maintenance	\$13,586	\$24,000	57 %
Lift Station Maintenance	\$1,107	\$15,000	7 %
Street Maintenance	\$0	\$1,500	0 %
Totals	\$39,117	\$55,000	71 %

Chemical Expenses Ending November 2025

Expended	Actual YTD	Annual Budget	% Budget / Line Item
Chemicals Other - Wastewater	\$25,557	\$25,000	102 %
Totals	\$25,557	\$25,000	102 %

Martin County Sanitation District

Monthly Transaction Notes:

1) Building & Grounds Maintenance

- a. R&J supply: \$18.32 – Chainsaw chain for fence clean up

Total Activities: \$18.32

2) Vehicle Maintenance

- a. Evans Hardware: \$96.20 – Battery terminals, cable
- b. Advanced Auto: \$102.05 – Blower motor for repair truck heater
- c. R&J supply: \$31.78 – Antifreeze for F150
- d. Exxon: \$13.33 – Windshield washer fluid
- e. Childers Auto: \$66.78 – Tire rotation and diagnostics on F150
- f. Evans Hardware: \$14.83 – Antifreeze for F150

Total Activities: \$324.97

3) Wastewater Plant Maintenance

- a. Evans Hardware: \$14.82 – Hardware for plant heaters
- b. R&J Supply: \$27.53 – Hose supplies for pump truck
- c. Conley Sewer Services: \$3,000 – Troy valve repair for TVWWTP (Use of crane truck, tools, and parts to repair frozen valve inside basin)

Total Activities: \$3,042.35

4) Collection System Maintenance

- a. Evans Hardware: \$21.18 – Straw for restoration
- b. R&J Supply: \$12.50 – Line locate marking paint
- c. R&J Supply: \$20.12 – Grinder blades for repair
- d. Evans Hardware: \$43.96 – Coupling and parts for repair
- e. Evans Hardware: \$10.59 – Spray paint
- f. Evans Hardware: \$17.14 – Parts for repair
- g. Evans Hardware: \$41.83 – Pvc and couplings for repair
- h. Evans Hardware: \$12.70 – Parts for repair
- i. R&J Supply: \$40.27 – Electrical supplies for repair
- j. R&J Supply: \$80.54 – Electrical supplies for repair
- k. Evans Hardware: \$52.35 – Parts and hardware for repair
- l. Evans Hardware: \$58.47 – Parts and hardware for repair
- m. Evans Hardware: \$24.37 – J hook used to pull pumps
- n. Evans Hardware: \$133.50 – Chain and hardware to pull pumps
- o. Evans Hardware: \$93.47 – Chain and binders for excavator



Martin County Sanitation District

p. Amazon: \$104.94 – Screen for sewer camera

Total Activities: \$767.93

5) Lift Station Maintenance

- a. Evans Hardware: \$19.06 – PVC parts for repair
- b. Evans Hardware: \$52.96 – Hardware and parts for repair
- c. R&J supply: \$18.96 – Parts for repair

Total Activities: \$90.98

6) Street maintenance

- a. \$0.00

7) Chemicals Other- Wastewater

- a. Brainerd Chemical: \$4,103.14

Total Activities: \$4,103.14

DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

EPA may make all the information submitted through this form (including all attachments) available to the public without further notice to you. Do not use this online form to submit personal information (e.g., non-business cell phone number or non-business email address), confidential business information (CBI), or if you intend to assert a CBI claim on any of the submitted information. Pursuant to 40 CFR 2.203(a), EPA is providing you with notice that all CBI claims must be asserted at the time of submission. EPA cannot accommodate a late CBI claim to cover previously submitted information because efforts to protect the information are not administratively practicable since it may already be disclosed to the public. Although we do not foresee a need for persons to assert a claim of CBI based on the types of information requested in this form, if persons wish to assert a CBI claim we direct submitters to contact the [NPDES eReporting Help Desk](#) for further guidance. Please note that EPA may contact you after you submit this report for more information.

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2040-0004). Responses to this collection of information are mandatory in accordance with this permit and EPA NPDES regulations 40 CFR 122.41(l)(4)(i). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information are estimated to average 2 hours per outfall. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

Permit																		
Permit #:	KY0079316			Permittee:	Inez STP													
Major:	No			Permittee Address:	387 E Main St Inez, KY 41224													
Permitted Feature:	001 External Outfall			Discharge:	001-1 Domestic Wastewater from a Publicly Owned Treatment Works including Approved Pretreatment Program													
Report Dates & Status																		
Monitoring Period:	From 11/01/25 to 11/30/25			DMR Due Date:	12/28/25							Status:	NetDMR Validated					
Considerations for Form Completion																		
Principal Executive Officer																		
First Name:	Todd			Title:	Regional Operations Manager							Telephone:	606-548-4018					
Last Name:	Adams																	
No Data Indicator (NODI)																		
Form NODI:	-																	
Code	Parameter	Monitoring Location	Season #	Param. NODI	Quantity or Loading				Quality or Concentration				# of Ex.	Frequency of Analysis	Sample Type			
					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2				Value 2	Qualifier 3	Value 3
X 00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-	Sample				=	2.3				19 - mg/L	01/07 - Weekly	GR - Grab		
					Permit Req.				>=	7.0 INST MIN				19 - mg/L	01/07 - Weekly	GR - Grab		
					Value NODI													
00400	pH	1 - Effluent Gross	0	-	Sample				=	6.39			=	7.52	12 - SU	01/07 - Weekly	GR - Grab	
					Permit Req.				>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	01/07 - Weekly	GR - Grab	
					Value NODI													
00530	Solids, total suspended	1 - Effluent Gross	0	-	Sample	=	8.6	=	12.9	26 - lb/d		=	16.75	=	18.0	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite
					Permit Req.	<=	65.05 MO AVG	<=	97.57 MX WK AV	26 - lb/d		<=	30.0 MO AVG	<=	45.0 MX WK AV	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite
					Value NODI													
00530	Solids, total suspended	G - Raw Sewage Influent	0	-	Sample				=	291.5			=	485.0	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite	
					Permit Req.					Req Mon MO AVG			Req Mon MX WK AV		19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite	
					Value NODI													
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	-	Sample				=	37,247			=	39.93	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite	
					Permit Req.					Req Mon MO AVG			Req Mon DAILY MX		19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite	
					Value NODI													
00600	Nitrogen, total [as N]	G - Raw Sewage Influent	0	-	Sample				=	50,557			=	58.19	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite	
					Permit Req.					Req Mon MO AVG			Req Mon DAILY MX		19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite	
					Value NODI													
X 00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	2	-	Sample				=	22,575			=	27.6	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite	
					Permit Req.				<=	7.0 MO AVG			<=	10,5 DAILY MX	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite	
					Value										4			

					NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	-	Sample	=	4.327	=	5.89	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite								
					Permit Req.				Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite						
					Value NODI															
00665	Phosphorus, total [as P]	G - Raw Sewage Influent	0	-	Sample	=	7,065	=	7.41	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite								
					Permit Req.				Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite						
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	Sample	=	0.086	=	0.087	03 - MGD				99/99 - Continuous	RC - Recorder (auto)					
					Permit Req.		Req Mon MO AVG		Req Mon DAILY 03 - MX	03 - MGD				99/99 - Continuous	RC - Recorder (auto)					
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	-	Sample	=	0.086	=	0.087	03 - MGD				99/99 - Continuous	RC - Recorder (auto)					
					Permit Req.		Req Mon MO AVG		Req Mon DAILY 03 - MX	03 - MGD				99/99 - Continuous	RC - Recorder (auto)					
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	-	Sample															
					Permit Req.															
					Value NODI															
51040	E. coli	1 - Effluent Gross	0	-	Sample	=	1.0	=	1.0	13 - #/100mL	01/07 - Weekly	GR - Grab								
					Permit Req.															
					Value NODI															
X 80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-	Sample	=	47,337	=	60,248	26 - lb/d				01/07 - Weekly	24 - 24 Hour Composite					
					Permit Req.	<=	21.68 MO AVG	<=	32.52 MX WK AV	26 - lb/d				01/07 - Weekly	24 - 24 Hour Composite					
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	G - Raw Sewage Influent	0	-	Sample	=	101.75	=	118.0	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite								
					Permit Req.															
					Value NODI															
X 80091	BOD, carb-5 day, 20 deg C, percent removal	K - Percent Removal	0	-	Sample	=	35.0							23 - %	01/30 - Monthly	CA - Calculated				
					Permit Req.															
					Value NODI															
81011	Solids, suspended percent removal	K - Percent Removal	0	-	Sample	=	94.0							23 - %	01/30 - Monthly	CA - Calculated				
					Permit Req.															
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter		Monitoring Location	Field	Type	Description	Acknowledge
Code	Name					
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	Quality or Concentration Sample Value 1	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	Quantity or Loading Sample Value 1	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	Quantity or Loading Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
80091	BOD, carb-5 day, 20 deg C, percent removal	K - Percent Removal	Quality or Concentration Sample Value 1	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes

Comments

Attachments

No attachments.

Report Last Saved By

Inez STP

User: CMAY@ALLIANCEWATER.COM
Name: Colby May
E-Mail: cmay@alliancewater.com
Date/Time: 2025-12-30 09:26 (Time Zone: -05:00)

Report Last Signed By

User: CMAY@ALLIANCEWATER.COM
Name: Colby May
E-Mail: cmay@alliancewater.com
Date/Time: 2025-12-30 09:26 (Time Zone: -05:00)

DMR Copy of Record

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Permit																						
Permit #:	KY0107905			Permittee:	Tug Valley Sewer Auth WWTP			Facility:	TUG VALLEY SEWER AUTH WWTP													
Major:	No			Permittee Address:	385 E Main St Ste 140 Inez, KY 41224			Facility Location:	KY 292 WARFIELD, KY 41267													
Permitted Feature:	001 External Outfall			Discharge:	001-1 Domestic Wastewater from a Publicly Owned Treatment Works																	
Report Dates & Status																						
Monitoring Period:	From 11/01/25 to 11/30/25			DMR Due Date:	12/28/25			Status:	NetDMR Validated													
Considerations for Form Completion																						
Principal Executive Officer																						
First Name:	Todd			Title:	Regional Operations Manager			Telephone:	606-548-4018													
Last Name:	Adams																					
No Data Indicator (NODI)																						
Form NODI:	-																					
Parameter	Monitoring Location	Season #	Param. NODI	Quantity or Loading					Quality or Concentration			# of Ex.	Frequency of Analysis	Sample Type								
				Code	Name	Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1				Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units		
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample																	
					Permit Req.																	
					Value NODI																	
X 00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample	=	8,14	=	10,858	=	26 - lb/d	=	46,5	=	62,0	=	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite			
					Permit Req.	<=	50,04 MO AVG	<=	75,06 DAILY MX	<=	26 - lb/d	<=	30,0 MO AVG	<=	45,0 MX WK AV	<=	19 - mg/L	<=	19 - mg/L	<=	01/07 - Weekly	24 - 24 Hour Composite
					Value NODI																	
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample																	
					Permit Req.																	
					Value NODI																	
00400	pH	1 - Effluent Gross	0	--	Sample																	
					Permit Req.																	
					Value NODI																	
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	0.788	=	1,225	=	26 - lb/d	=	4,5	=	7,0	=	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite			
					Permit Req.	<=	50,04 MO AVG	<=	75,06 MX WK AV	<=	26 - lb/d	<=	30,0 MO AVG	<=	45,0 MX WK AV	<=	19 - mg/L	<=	19 - mg/L	<=	01/07 - Weekly	24 - 24 Hour Composite
					Value NODI																	
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample																	
					Permit Req.																	
					Value NODI																	
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample																	
					Permit Req.																	
					Value NODI																	
00600	Nitrogen, total [as N]	G - Raw Sewage Influent	0	--	Sample																	
					Permit Req.																	
					Value NODI																	
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.89	=	1,768	=	26 - lb/d	=	5.1	=	10,1	=	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite			
					Permit Req.	<=	33,36 MO AVG	<=	50,04 DAILY MX	<=	26 - lb/d	<=	20,0 MO AVG	<=	30,0 DAILY MX	<=	19 - mg/L	<=	19 - mg/L	<=	01/07 - Weekly	24 - 24 Hour Composite
					Value NODI																	
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample																	
					Permit Req.																	

00665	Phosphorus, total [as P]	G - Raw Sewage Influent	0	--	Value NODI	Sample				=	47.17	=	89.6	19 - mg/L	01/07 - Weekly	24 - 24 Hour Composite								
					Permit Req.	Req Mon MO AVG																		
					Value NODI																			
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	= 0,021	= 0,03	03 - MGD												99/99 - Continuous	RC - Recorder (auto)			
					Permit Req.	Req Mon MO AVG	Req Mon DAILY MX	03 - MGD												99/99 - Continuous	RC - Recorder (auto)			
					Value NODI																			
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	= 0,042	= 0,053	03 - MGD												99/99 - Continuous	RC - Recorder (auto)			
					Permit Req.	Req Mon MO AVG	Req Mon DAILY MX	03 - MGD												99/99 - Continuous	RC - Recorder (auto)			
					Value NODI																			
51040	E. coli	1 - Effluent Gross	0	--	Sample					=	1,0	=	1,0	13 - #/100mL	01/07 - Weekly	GR - Grab								
					Permit Req.					<=	130,0 30DA GEO	<=	240,0 7 DA GEO	13 - #/100mL	01/07 - Weekly	GR - Grab								
					Value NODI																			
81010	BOD, 5-day, percent removal	1 - Effluent Gross	0	--	Sample					=	89,0									01/30 - Monthly	CA - Calculated			
					Permit Req.					>=	85,0 MO AV MN									01/30 - Monthly	CA - Calculated			
					Value NODI																			
81011	Solids, suspended percent removal	K - Percent Removal	0	--	Sample					=	100,0									01/30 - Monthly	CA - Calculated			
					Permit Req.					>=	85,0 MO AV MN									01/30 - Monthly	CA - Calculated			
					Value NODI																			

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter		Monitoring Location	Field	Type	Description	Acknowledge
Code	Name					
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes

Comments

Attachments

No attachments.

Report Last Saved By

Tug Valley Sewer Auth WWTP

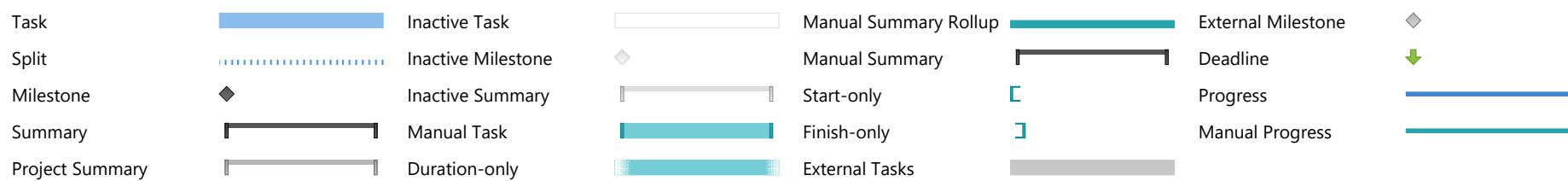
User: CMAY@ALLIANCEWATER.COM
 Name: Colby May
 E-Mail: cmay@alliancewater.com
 Date/Time: 2025-12-30 09:27 (Time Zone: -05:00)

Report Last Signed By

User: CMAY@ALLIANCEWATER.COM
 Name: Colby May
 E-Mail: cmay@alliancewater.com
 Date/Time: 2025-12-30 09:27 (Time Zone: -05:00)

Martin County Water and Sanitation Projects Schedule

ID	Task Name	Duration	Start	Finish	Grantor	Grantee	Engineer of Record	Administrator	Period of Performance End Date	Cost	% Complete	Timeline				
												2024	2025	2026	2027	2028
1	MCWD Projects	628 days	Wed 1/1/25	Mon 5/31/27						\$15,687,566.00	54%					
2	Countywide Meter Changeouts	351.5 days	Wed 1/1/25	Fri 5/8/26	KIA	MCWD	N/A	BSADD	9/24/2026	\$2,000,000.00	86%					
3	Procurement	33 days	Wed 1/1/25	Fri 2/14/25						\$0.00	100%					
4	Meter Change Out	269 days	Mon 2/17/25	Fri 2/27/26						\$2,000,000.00	99%					
5	Order and Install Master Meters	66 days	Tue 12/23/25	Fri 5/8/26						\$0.00	25%					
6	Turkey Tank Rehabilitation	359 days	Mon 4/7/25	Fri 8/21/26	KIA	MCWD	Bell Engineering	BSADD	10/15/2026	\$681,000.00	58%					
7	Plans and Specifications	139 days	Mon 4/7/25	Fri 10/17/25						\$0.00	100%					
8	Acquire Construction Easement	90 days	Mon 10/20/25	Fri 2/20/26						\$0.00	75%					
9	Procurement	44 days	Mon 2/23/26	Thu 4/23/26						\$0.00	0%					
10	Tank Rehabilitation	86 days	Fri 4/24/26	Fri 8/21/26						\$681,000.00	0%					
11	Middle Fork/Otto Brown Booster Station & Line Replacement	487 days	Mon 3/3/25	Wed 1/13/27	AML	BSADD	Bell Engineering	BSADD	12/31/2026	\$2,000,000.00	53%					
12	Design	226 days	Mon 3/3/25	Tue 1/13/26						\$0.00	100%					
13	Resolve No Agreement Issue with MCWD	60 days	Mon 9/22/25	Fri 12/12/25						\$0.00	100%					
14	Permitting	66 days	Wed 1/14/26	Wed 4/15/26						\$0.00	5%					
15	Procurement	45 days	Thu 4/16/26	Wed 6/17/26						\$0.00	0%					
16	Station and Line Replacement	150 days	Thu 6/18/26	Wed 1/13/27						\$2,000,000.00	0%					
17	Lead Service Line Inventory	477 days	Wed 1/1/25	Fri 10/30/26	KIA	MCWD	N/A	BSADD	11/1/2026	\$299,250.00	48%					
18	Procurement	1 day	Wed 1/1/25	Wed 1/1/25						\$0.00	100%					
19	Complete Lead Service Line Inventory	476 days	Thu 1/2/25	Fri 10/30/26						\$299,250.00	48%					
20	Coldwater Line Improvement Project Phase I	446 days	Mon 9/15/25	Mon 5/31/27	HUD	BSADD	TBD	BSADD	N/A	\$5,000,000.00	15%					
21	Resolve Legal Issue with BSADD Regarding EOR	65 days	Mon 9/15/25	Fri 12/12/25						\$0.00	100%					
22	Design	66 days	Mon 1/19/26	Mon 4/20/26						\$0.00	0%					
23	Permitting	44 days	Tue 4/21/26	Fri 6/19/26						\$0.00	0%					
24	Procurement	66 days	Mon 6/22/26	Mon 9/21/26						\$0.00	0%					

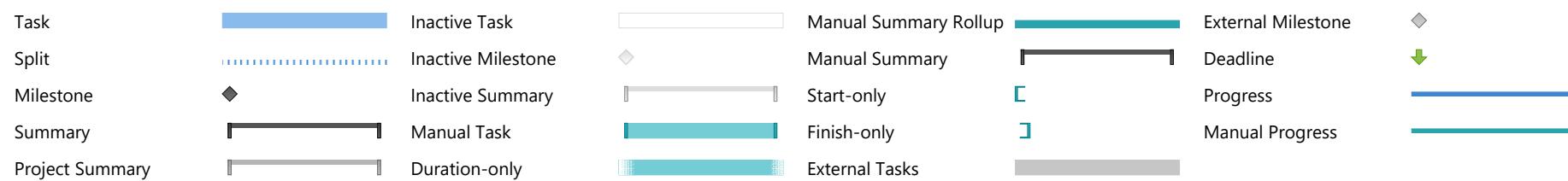


Project: MCWD and MCSD 2025 Projects Schedule_01_15_2026
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Martin County Water and Sanitation Projects Schedule

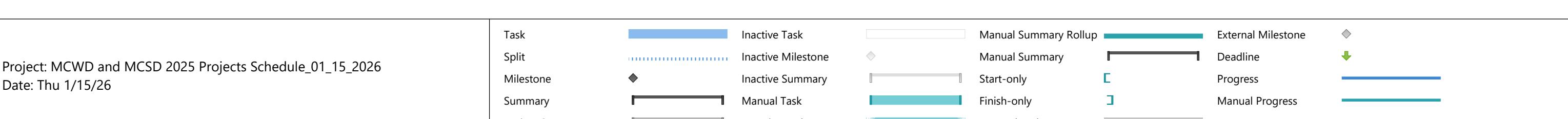
ID	Task Name	Duration	Start	Finish	Grantor	Grantee	Engineer of Record	Administrator	Period of Performance End Date	Cost	% Complete					
												2024	2025	2026	2027	2028
25	Coldwater Line Construction	180 days	Tue 9/22/26	Mon 5/31/27						\$5,000,000.00	0%					
26	RT 40E Water Improvement Project	334 days	Mon 3/3/25	Fri 6/12/26	AML	MCWD	Bell Engineering	BSADD	6/30/2028	\$975,000.00	69%					
27	Design	149 days	Mon 3/3/25	Fri 9/26/25						\$0.00	100%					
28	Permitting	85 days	Mon 9/29/25	Fri 1/23/26						\$0.00	95%					
29	Procurement	44 days	Mon 1/26/26	Thu 3/26/26						\$0.00	0%					
30	RT 40E Construction	56 days	Fri 3/27/26	Fri 6/12/26						\$975,000.00	0%					
31	Water System Improvements - Telemetry Project	282 days	Wed 1/1/25	Fri 1/30/26	EEC/KDOW	MCWD	Bell Engineering	BSADD	12/2/2026	\$78,316.00	95%					
32	Procurement	1 day	Wed 1/1/25	Wed 1/1/25						\$0.00	100%					
33	Telemetry Construction	269 days	Mon 1/20/25	Fri 1/30/26						\$78,316.00	95%					
34	Raw Water Intake Improvements	322 days	Wed 1/1/25	Fri 3/27/26	USACE/AML	BSADD	Bell Engineering	BSADD	11/13/2025 USACE Stop Payments	\$551,000.00	71%					
35	Funding and Procurement	98 days	Wed 1/1/25	Fri 5/16/25						\$0.00	100%					
36	Complete RWI System Corrective Actions	224 days	Mon 5/19/25	Fri 3/27/26						\$551,000.00	58%					
37	Emergency Backup Generators	400.6 days	Wed 1/1/25	Thu 7/16/26	FEMA	MCWD	Bell Engineering	BSADD	9/27/2025 POP Ext.	\$1,320,000.00	62%					
38	Secure Loan	64 days	Wed 1/1/25	Mon 3/31/25						\$0.00	100%					
39	Design	223 days	Tue 4/1/25	Fri 2/6/26						\$0.00	74%					
40	Request Pop Extension and Scope Variance	29 days	Mon 9/22/25	Fri 3/13/26						\$0.00	70%					
41	Procurement	44 days	Fri 3/13/26	Thu 5/14/26						\$0.00	0%					
42	Construction	45 days	Thu 5/14/26	Thu 7/16/26						\$1,320,000.00	0%					
43	Old Highway 3 Waterline Replacement	304 days	Mon 11/3/25	Thu 12/31/26	AML	MCWD	Prime AE	Fahe, Inc.	TBD	\$2,533,000.00	16%					
44	Provide AML Engineer's Estimate and Execute MOA	65 days	Mon 11/3/25	Fri 1/30/26						\$0.00	75%					
45	Design	88 days	Mon 2/2/26	Wed 6/3/26						\$0.00	0%					
46	Permitting	44 days	Thu 6/4/26	Tue 8/4/26						\$0.00	0%					
47	Procurement	44 days	Wed 8/5/26	Mon 10/5/26						\$0.00	0%					
48	Old Highway 3 Construction	63 days	Tue 10/6/26	Thu 12/31/26						\$2,533,000.00	0%					

Project: MCWD and MCSD 2025 Projects Schedule_01_15_2026
Date: Thu 1/15/26



Martin County Water and Sanitation Projects Schedule

ID	Task Name	Duration	Start	Finish	Grantor	Grantee	Engineer of Record	Administrator	Period of Performance End Date	Cost	% Complete	2024	2025	2026	2027	2028
49	Master Plan	458 days	Mon 1/6/25	Thu 10/8/26	DLG	MCWD	TBD	Fahe, Inc.	TBD	\$250,000.00	57%					
50	Secure Funding	274 days	Mon 1/6/25	Fri 1/23/26						\$0.00	95%					
51	Complete PSA	44 days	Mon 1/26/26	Thu 3/26/26						\$0.00	0%					
52	Generate MCWD Master Plan	140 days	Fri 3/27/26	Thu 10/8/26						\$250,000.00	0%					
53																
54	KYTC Beauty Water Line Relocation	255 days	Mon 10/27/25	Fri 10/16/26	KYTC	MCWD	Prime AE	Fahe, Inc.	N/A	\$0.00	22%					
55	Hire Engineer of Record	35 days	Mon 10/27/25	Fri 12/12/25						\$0.00	100%					
56	Design	44 days	Mon 12/15/25	Thu 2/12/26						\$0.00	50%					
57	Permitting	44 days	Fri 2/13/26	Wed 4/15/26						\$0.00	0%					
58	Procurement	44 days	Thu 4/16/26	Tue 6/16/26						\$0.00	0%					
59	Construction	88 days	Wed 6/17/26	Fri 10/16/26						\$0.00	0%					
60	MCSD Projects	552 days	Wed 1/1/25	Fri 2/12/27						\$3,792,625.00	62%					
61	Inez WWTP Phase I Rehabilitation	372 days	Wed 1/1/25	Fri 6/5/26	KIA	MCSD	Prime AE	BSADD	12/31/2026	\$685,625.00	68%					
62	Complete Design	20 days	Wed 1/1/25	Tue 1/28/25						\$0.00	100%					
63	Permitting	86 days	Wed 1/29/25	Thu 5/29/25						\$0.00	100%					
64	Procurement	106 days	Fri 5/30/25	Fri 10/24/25						\$0.00	100%					
65	Rehab Inez WWTP	160 days	Mon 10/27/25	Fri 6/5/26						\$685,625.00	25%					
66	Sanitation Extension Davella Road to KY HWY 3	552 days	Wed 1/1/25	Fri 2/12/27	HUD	MCFC	Prime AE	BSADD	N/A	\$3,107,000.00	58%					
67	Finalize HUD Funding	88 days	Wed 1/1/25	Fri 5/2/25						\$0.00	100%					
68	Complete Sanitation Master Plan	194 days	Mon 5/5/25	Fri 1/30/26						\$200,000.00	90%					
69	Complete Design	204 days	Mon 5/5/25	Fri 2/13/26						\$0.00	85%					
70	Permitting	44 days	Mon 2/16/26	Thu 4/16/26						\$0.00	0%					
71	Procurement	66 days	Fri 4/17/26	Fri 7/17/26						\$0.00	0%					
72	Construct Extension and Lift Station	150 days	Mon 7/20/26	Fri 2/12/27						\$2,907,000.00	0%					



Ranking	Project Name	Funded			
		Pnum	Project Cost	Application	Project Description
1	Service Debt	WX21159029	\$ 3,294,561	KY Wwaters	To pay off existing debt the water district has.
2	Tank Inspections and Painting	WX21159033	\$ 100,000	KY Wwaters	System Tanks needed inspected and money needed for repairs after inspections -2K per tank 20K - another 50K for paint - 30K for repairs
3	Trucks / Equipment (Water)	WX21159032	\$ 500,000	KY Wwaters	This would allow the district to purchase a crane truck to be used to help set pumps and motors. It also calls for the replacement of an excavator and trucks that are already past their replacement cost.
4	Water System Controls and Raw Water Modifications Phase III	WX21159017	\$ 2,563,852	KY Wwaters	This project would include rehabbing clarifier number 2, doing site work at the raw water intake and replacing some water main and service lines in the distribution system. Valve work at Reservoir
5	292 Booster Station & Water Line Replacement	WX21159034	\$ 10,000,000	KY Wwaters	This would be replacing an underground pump station with above ground which prevents the station from flooding. This would include installing a flow meter which would help with water loss program. Project would also include adding redundancy to the booster station.
6	Davella Pump Station and Line Replacement	WX21159035	\$ 3,000,000	KY Wwaters	One working pump, needs new control panel and system, new gauges - New Building. Line replacement from Devella road to pump station
7	Brown Water Corrective Action	WX211590XX	\$ 3,500,000	Not in WRIS; Value Estimated	Address raw water LSI influence on WWTP and distribution system to include new chemical feed systems and controls.
8	Coldwater Line Replacement Phase II	WX211590XX	\$ 3,419,000	Not in WRIS; Value Estimated	This would complete the improvement project to eliminate multiple main lines and have all the customers connected to one water main. Current jumpers are in place which makes water loss impossible to manage. This also adds additional water main valves which will help isolate leaks and control water loss.
9	Hydrant and Flush Install / Replacement	WX211590XX	\$ 1,000,000	Not in WRIS; Value Estimated	Inspect, replace and repair existing and install new as needed to perform effective flush program and provide adequate fire protection
10	Inez Water Line & Valve Replacement	WX21159027	\$ 5,000,000	No Application	This line and replacement project would address one of the oldest sections of infrastructure in the system. The line is AC and needs to be replaced. This project would also replace valves in the system that are currently not operational and install new valves to help better isolate the system.
11	Old Rt. 3 - Water improvement Project Phase II	WX211590XX	\$ 4,000,000	Not in WRIS; Value Estimated	Complete project scope left over from phase I and rehab Buffalo pump station.
12	Water District Facilities Project	WX211590XX	\$ 4,500,000	Not in WRIS; Value Estimated	Purchase property and construct District offices and shop.
13	Buffalo Horn Water Line Replacement & Booster Station Rehab	WX211590XX	\$ 2,186,000	Not in WRIS; Value Estimated	This would be replacing an underground pump station with above ground which prevents the station from flooding. This would include installing a flow meter which would help with water loss program. Project would also include adding redundancy to the pump station.
14	Turkey Water Line Replacement	WX21159026	\$ 6,822,000	Not in WRIS; Value Estimated	This project would be replacing aging infrastructure where we have routine water leaks. It also would include adding additional valves and meters to help with the water loss program.
15	Meathouse Water Line Replacement & Booster Station Rehab	WX211590XX	\$ 7,652,000	Not in WRIS; Value Estimated	This project would address redundancy issues in the pump station as well as replacing the water mains in the service area. This area is also prone to power outages and this would provide back up power and improve the communication to the SCADA system.
16	Big Elk Water Line Replacement & Booster Station Rehab	WX211590XX	\$ 2,433,000	Not in WRIS; Value Estimated	This would be replacing an underground pump station with above ground which prevents the station from flooding. This would include installing a flow meter which would help with water loss program. Project would also include adding redundancy to the pump station.
17	Redundancy Turkey Creek Pump	WX211590XX	\$ 100,000	Not in WRIS; Value Estimated	Currently only one pump - this feeds from WTP

18	On-line Monitoring Equipment/SCADA Upgrades	WX211590XX	\$ 500,000	Not in WRIS; Value Estimated	The current SCADA system has limitations. This will upgrade and allow for better communications.
19	Copper Sulfate Feed System at Reservoir	WX211590XX	\$ 100,000	Not in WRIS; Value Estimated	Provides the ability to treat the source water at the reservoir.
20	Hode Water Line Replacement	WX211590XX	\$ 5,226,000	Not in WRIS; Value Estimated	Replace all main and service lines within the pressure zone.
21	Peter Cave Water Line Replacement & Booster Station Rehab	WX211590XX	\$ 1,457,000	Not in WRIS; Value Estimated	flooding. This would include installing a flow meter which would help with water loss program. Project would also include adding redundancy to the pump station.
22	Big Lick Water Line Replacement & Booster Station Rehab	WX211590XX	\$ 1,877,000	Not in WRIS; Value Estimated	The existing station has only one functional pump. This project would add redundancy and also address the SCADA and communication issues within the pressure zone.
23	Creek Crossing Replacement	WX211590XX	\$ 1,000,000	Not in WRIS; Value Estimated	This project would be to bore new water mains through the major creek crossings in the distribution system.
24	Cassell Branch Water Line Replacement & Booster Station Rehab	WX211590XX	\$ 1,574,000	Not in WRIS; Value Estimated	This project would be to add redundancy to the existing pump station. Also would be used to add SCADA and communication to the tank.
25	Spicy Mountain Water Line Extension	WX21159030	\$ 4,200,000	No Application	Run water to 6 customers, new tanks and tie into Paintsville Water System
26	Wolf Creek/Pigeon Roost Water Line Replacement	WX211590XX	\$ 1,315,000	Not in WRIS; Value Estimated	This area has been prone to multiple line breaks yearly. This would be to replace the poorly constructed water lines.
27	High School Pump Station Check Valve	WX211590XX	\$ 81,000	Not in WRIS; Value Estimated	This would give the system the possibility of providing water to other parts of the system with altitude and check valves.
28	Sludge Management WTP	WX211590XX	\$ 500,000	Not in WRIS; Value Estimated	Build press building for sludge management at water plant
29	Distribution Building and Pipe Yard	WX211590XX	\$ 500,000	Not in WRIS; Value Estimated	Currently staff is working out of old trailer and has no where to store parts.
30	Kermit Tie-In	WX211590XX	\$ 250,000	Not in WRIS; Value Estimated	This project would reestablish the tie in to the Kermit water system which creates an emergency feed for both systems.
31	645 Water Line Replacement & Booster Station Rehab	WX211590XX	\$ 1,255,000	Not in WRIS; Value Estimated	This would be replacing an underground pump station with above ground which prevents the station from flooding. This would include installing a flow meter which would help with water loss program. Project would also include adding redundancy to the pump station.
32	Water Plant High Service Pump Replacement	WX211590XX	\$ 850,000	Not in WRIS; Value Estimated	This would be to replace the current high service pumps in the Inez water plant. The pumps have not been pulled in years and are quickly approaching their run life. The would include a contractor replacing in place.
33	Water Distribution System Improvements	WX211590XX	\$ 1,500,000	Not in WRIS; Value Estimated	This project would be to install valves throughout the system to help with the water loss program. It also includes adding new valves on the pier at the reservoir and a tie in at 292 to Big Elk water mains.
Chemical Feed at Inez WTP (room, bulk tank and system)		WX211590XX	\$ 1,100,000	In WRIS: Delete	New building for chemicals feed systems and bulk tanks.
50% Funded	Old Rt. 3 - Water improvement Project	WX21159024	\$ 2,533,000	AML	This improvement project would eliminate multiple main lines and have all the customers connected to one water main. Current jumpers are in place which makes water loss impossible to manage. This also adds additional water main valves which will help isolate leaks and control water loss.
Funded	Martin County Water System Master Plan	WX21159031	\$ 250,000	DGL	The district needs a comprehensive evaluation of the entire system. This would help determine the long term solution for the raw intake, treatment plant needs, tanks, and distribution lines. This study would also determine the long term sludge disposal from the water treatment plant.
Funded	FEMA Backup Generators	WX21159015	\$ 1,320,000	FEMA	This is the purchase of new generators at 40E and 40W pump stations and a portable generator for other locations as needed. This is reimbursement funding need to find the upfront loan
Funded	Otto Brown Booster Station, Line Replacement to Middle fork Tank, Davella Booster Station Upgrade	WX21159008	\$ 2,000,000	AML	This project would allow the water system to be able to match the capacity of water being sent to the prison. Currently when the Davella pump station is running, it out pumps the Otto Brown pump station and drops the tank. This would also give the station redundancy with multiple pumps pumping to all tanks. Currently only one pump is in the pump station.

Funded	Coldwater Line Replacement Phase I	WX21159023	\$ 5,000,000	HUD	This improvement project would eliminate multiple main lines and have all the customers connected to one water main. Current jumpers are in place which makes water loss impossible to manage. This also adds additional water main valves which will help isolate leaks and control water loss.
Funded	Rt. 40E - Water Improvement Project Phase I	WX21159019	\$ 975,000	AML	This improvement project would eliminate multiple main lines and have all the customers connected to one water main. Current jumpers are in place which makes water loss impossible to manage. This also adds additional water main valves which will help isolate leaks and control water loss.
Funded	Recoat/Repair - 50K Gallon Turkey Water Storage Tank	WX21159025	\$ 681,000	AML	This includes repairing tank deficiencies and installing security measures

Total Capital Funds Needed \$ 96,114,413

Projects Already Funded \$ 12,759,000

Monies Needed \$ 83,355,413

FEMA/INSURANCE				75% of total	Federal + 12.5% state				
Project Number	Title	Process	Best Available Cost	Federal Cost Share	Payment	Insurance	Actual Spent	Needed	Total
825903	Tug Valley	Payment Received	\$34,367.40	\$25,755.55	\$29,899.64	\$32,801.56	\$15,421.27	\$18,533.33	\$33,974.60
825904	Inez Wastewater	Payment Received	\$25,344.87	\$19,008.66	\$22,050.04	\$12,188.00	\$6,094.00	\$6,094.00	\$12,188.00
825906	IGA Lift Station	Payment Received	\$42,000.00	\$31,500.00	\$36,540.00	\$61,402.50	\$17,635.01	\$67,835.00	\$85,470.01
825908	Locus Court Lift Station	Payment Received	\$45,775.93	\$34,331.95	\$39,825.06	\$35,701.25	\$0.00	\$38,917.50	\$38,917.50
825910	Riverside Lift Station	Payment Received	\$45,775.93	\$34,331.95	\$39,825.06	\$15,440.22	\$7,720.11	\$8,163.65	\$15,883.76
825911	Dempsey Lift Station	Payment Received	\$73,032.99	\$54,774.75	\$63,538.71	\$23,850.00	\$16,968.61	\$17,545.61	\$34,514.22
925914	Riverside Duplex Lift Station	Payment Received	\$15,711.82	\$11,783.72	\$13,669.11	Information Submitted	\$0.00	\$13,009.39	\$13,000.39
949598	Grinder Pumps County Wide	Payment Received	\$320,800.00	\$240,600.00	\$279,096.00	Information Submitted	\$14,287.13	\$157,500.00	\$171,787.13
959338	Cat B Emergency Protective Measures	Pending Review	\$30,076.45	\$22,557.34		Information Submitted	\$30,076.45	\$0.00	\$30,076.45
			\$632,885.39	\$474,643.92	\$524,443.62	\$181,383.53	\$108,202.58	\$327,598.48	\$435,812.06

Tug Valley WWTP - #825903

Date / Approval Date	Debit/Credit Activities	Notes	Reference #
11/25/2025		Approval to make repairs within allotted budget	November 25 Board Meeting
11/26/2025	\$ 29,899.64	Money deposited into Account Sanitation Fema Disaster Account (FEMA)	
11/26/2025	\$ 32,801.56	Money deposited into Account Sanitation Fema Disaster Account (CINCINATTI INSURANCE)	
12/15/2025	\$ (15,421.27)	Transfer into Sanitation OPS account for invoices	Buchanan INV #VA003153; Buchanan INV #VA003135
	\$ (9,536.37)	Purchase (1) 5 HP Plant Drain Pump + Cable 50 Ft + Flange	Buchanan Quote #VAQ01855
	\$ (6,204.62)	Purchase (1) 7.5 HP Post EQ Pump	Buchanan Quote #VAQ01858
	Obtaining Quote	Purchase (1) Electrical Control Box	
	\$ (29,899.64)	Fund Transfer back to FEMA from CINCINATTI INSURANCE Funds	

Remaining Funds	\$ 1,639.30
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Equipment Purchasing & Installation Schedule			
Equipment	Lead Time	Work to be completed by AWR or outside services	Estimated Completion
(1) 7.5 HP Pump	8-10 Weeks	AWR	Friday, May 29, 2026
(1) 5 HP Pump	6-8 Weeks	AWR	Friday, May 29, 2026
(1) Cables 50 ft	6-8 Weeks	AWR	Friday, May 29, 2026
(1) Flange	6-8 Weeks	AWR	Friday, May 29, 2026
(1) Control Box	Obtaining Quote	AWR	Friday, May 29, 2026

Inez WWTP - #825904

Date / Approval Date	Debit/Credit Activities	Notes	Reference #
11/25/2025		Approval to make repairs within allotted budget	November 25 Board Meeting
11/26/2025	\$ 22,050.04	Money deposited into Account Sanitation Fema Disaster Account (FEMA)	
11/26/2025	\$ 12,188.00	Money deposited into Account Sanitation Fema Disaster Account (CINCINNATTI INSURANCE)	
12/15/2025	\$ (6,094.00)	Transfer into Sanitation OPS account for invoices	Buchanan pump invoice # VA003151
	\$ (6,204.62)	Purchase (1) 7.5 HP Influent LS Pump	Buchanan pump Quote #VAQ01856
	\$ (1,469.95)	Purchase (1) Chemical Pump	USA Bluebook Quote
	Obtaining Quote	Purchase (1) 12.5 HP Influent LS Pump	
	\$ (12,188.00)	Fund Transfer back to FEMA from CINCINNATTI INSURANCE Funds	
Remaining Funds		\$ 8,281.47	

Equipment Purchasing & Installation Schedule				
Equipment	Lead Time	Work to be completed by AWR or outside services	Estimated Completion	
(1) 7.5 HP Pump	4-5 Weeks	AWR	Friday, May 29, 2026	
(1) Chemical Pump	2 Weeks	AWR	Friday, May 29, 2026	
(1) 12.5 HP Pump	Obtaining Quote	AWR	Friday, May 29, 2026	

IGA Lift Station - #825906

Date / Approval Date	Debit/Credit Activities	Notes	Reference #
11/25/2025		Approval to make repairs within allotted budget	November 25 Board Meeting
11/26/2025	\$ 36,540.00	Money deposited into Account Sanitation Fema Disaster Account (FEMA)	
11/26/2025	\$ 61,402.50	Money deposited into Account Sanitation Fema Disaster Account (CINCINNATI INSURANCE)	
12/15/2025	\$ (23,035.01)	Transfer into Sanitation OPS account for invoices	USBPT #2016337-00A
	Obtaining Quote	Purchase (1) 40 HP Chopper Pump	
	Obtaining Quote	Purchase (1) Control Panel	
	\$ (35,540.00)	Fund Transfer back to FEMA from CINCINNATI INSURANCE Funds	
Remaining Funds	\$ 39,367.49		

Equipment Purchasing & Installation Schedule			
Equipment	Lead Time	Work to be completed by AWR or outside services	Estimated Completion
(1) 40 HP Pump	Obtaining Quote	Obtaining quotes for purchase & install from USBPT & Buchanan	Obtaining Quote
(1) Control Panel	Obtaining Quote	Obtaining quotes for purchase & install from USBPT & Buchanan	Obtaining Quote

Locust Court - #825908

Date / Approval Date	Debit/Credit Activities	Notes	Reference #
11/25/2025		Approval to make repairs within allotted budget	November 25 Board Meeting
11/26/2025	\$ 39,825.06	Money deposited into Account Sanitation Fema Disaster Account (FEMA)	
11/26/2025	\$ 35,701.25	Money deposited into Account Sanitation Fema Disaster Account (CINCINNATI INSURANCE)	
	Obtaining Quote	Purchase (1) 40 HP Chopper Pump	
	Obtaining Quote	Purchase (1) Control Panel	
	\$ (35,701.25)	Fund Transfer back to FEMA from CINCINNATI INSURANCE Funds	

Remaining Funds	\$ 39,825.06
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Equipment Purchasing & Installation Schedule			
Equipment	Lead Time	Work to be completed by AWR or outside services	Estimated Completion
(1) 40 HP Pump	N/A at this time	Obtaining quotes for purchase & install from USBPT & Buchanan	N/A at this time
(1) Control Panel	N/A at this time	Obtaining quotes for purchase & install from USBPT & Buchanan	N/A at this time

Riverside LS - #825910

Date / Approval Date	Debit/Credit Activities	Notes	Reference #
11/25/2025		Approval to make repairs within allotted budget	November 25 Board Meeting
11/26/2025	\$ 39,825.06	Money deposited into Account Sanitation Fema Disaster Account (FEMA)	
11/26/2025	\$ 15,440.22	Money deposited into Account Sanitation Fema Disaster Account (CINCINNATTI INSURANCE)	
12/15/2025	\$ (7,720.11)	Transfer into Sanitation OPS account for invoices	Wascon Invoice #80218
	\$ (7,720.11)	Purchase (1) 15 HP Pump (Ordered 1/21/26)	Wascon Quote #24-2647
	Obtaining Quotes	Purchase (1) Hightide Scada Unit	
	Obtaining Quotes	Purchase (1) Check Valve	
	\$ (15,440.22)	Fund Transfer back to FEMA from CINCINNATTI INSURANCE Funds	

Remaining Funds	\$ 24,384.84
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Equipment Purchasing & Installation Schedule			
Equipment	Lead Time	Work to be completed by AWR or outside services	Estimated Completion
(1) 15 HP Pump	2 Weeks	AWR	Friday, May 29, 2026
(1) Check Valve	Obtaining Quote	AWR	Friday, May 29, 2026
(1) Hightide Scada	6 Weeks	Wascon	Friday, May 29, 2026

Dempsey LS - #825911

Date / Approval Date	Debit/Credit Activities	Notes	Reference #
11/25/2025		Approval to make repairs within allotted budget	November 25 Board Meeting
11/26/2025	\$ 63,538.71	Money deposited into Account Sanitation Fema Disaster Account (FEMA)	
11/26/2025	\$ 23,850.00	Money deposited into Account Sanitation Fema Disaster Account (CINCINATTI INSURANCE)	
12/15/2025	\$ (16,968.61)	Transfer into Sanitation OPS account for invoices	Buchanan INV #VA003339 ; Buchanan INV #VA003337
	Obtaining Quotes	Purchase (2) 7.5 HP Chopper Pump	
	Obtaining Quotes	Purchase (2) Pump Flange	
	Obtaining Quotes	Purchase (1) Control Panel	
	Obtaining Quotes	Purchase (1) Hightide Scada Unit	
	\$ (23,850.00)	Fund Transfer back to FEMA from CINCINATTI INSURANCE Funds	

Remaining Funds	\$ 46,570.10
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Equipment Purchasing & Installation Schedule			
Equipment	Lead Time	Work to be completed by AWR or outside services	Estimated Completion
(2) 7.5 HP Pump	Obtaining Quotes	AWR	Obtaining Quotes
(2) Pump Flange	Obtaining Quotes	AWR	Obtaining Quotes
(2) Cables - 50 Ft	Obtaining Quotes	AWR	Obtaining Quotes
(1) Hightide Scada	Obtaining Quotes	Wascon	Obtaining Quotes
(1) Contol Panel	Obtaining Quotes	Outside Service (Buchanan or USBPT) Awaiting quotes from both	Obtaining Quotes
(1) CP Install	Obtaining Quotes	Outside Service (Buchanan or USBPT) Awaiting quotes from both	Obtaining Quotes

Riverside Duplex LS - #925914

Equipment Purchasing & Installation Schedule			
Equipment	Lead Time	Work to be completed by AWR or outside services	Estimated Completion
Eone Duplex Station	2-3 Weeks	AWR	Thursday, April 30, 2026

Grinder Pumps County Wide - #949598

Remaining Funds	\$	111,097.37
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Equipment Purchasing & Installation Schedule			
Equipment	Estimated Delivery	Work to be completed by AWR or outside services	Estimated Completion
(40) Eone Grinders	Delivered 1/16/2026	AWR	Thursday, April 30, 2026
(35) Eone Grinders	Friday, February 20, 2026	AWR	Thursday, April 30, 2026

MCWD and MCS

LIST OF BILLS PAYMENT PRIORITIES

The Items listed below are Priority Vendors that must be paid first:

1. School Tax (MCWD)
2. Sales Tax (MCWD)
3. Utilities
 - a. AEP KY Power (MCWD & MCS)
 - b. Big Sandy RECC (MCWD & MCS)
 - c. Paintsville City's Utilities (MCWD)
 - d. Martin County Water District (MCWD & MCS)
 - e. Mountain Water District (MCWD)
 - f. Phone System- ESI (MCWD)
 - g. Rent- Martin County Public Library (MCWD)
4. Sanitation Funding
 - a. MCS Funding
 - b. Sanitation Debt Service
5. Debt Service Surcharge Funding (MCWD & MCS)
6. Management Infrastructure Surcharge Funding (MCWD)
7. Alliance Water Resources Management Fees (MCWD & MCS)
8. KIA Sinking Fund Bond/Loan (MCWD)
9. KACO/KY Farmer's/Generator Project Loan (MCWD)
10. KRW/Regions/Rockhouse Project Loan (MCWD)
11. MCS Sinking Fund (MCS)
12. KY Line Location Services
 - a. KY Underground (MCWD)
13. Lease Agreements
 - a. Lease One Magnolia (Distribution Trucks) (MCWD)
14. Electronic Fund Transfer Processor
 - a. Nexbillpay (MCWD)
15. Vehicle Tracking System
 - a. Verizon (MCWD)
16. Vendors (MCWD & MCS)

DATE CREATED	PROCESS NAME
20JAN26	Grant Funding Best Management Practices – Establishing, Maintaining, and Closing Bank Accounts
VERSION NO.	CREATED BY
1	Erica Bogenpohl
PROCEDURE NO.	PROCESS OWNER
SOP AWR 09-24	Erica Bogenpohl
DATE OF LAST UPDATE	LAST UPDATED BY

I. INTRODUCTION

PURPOSE	The purpose of this SOP is to outline best management practices for the management of bank accounts for federal, state, or other grant funds. Different funding agencies have different requirements/stipulations for how their funding must be managed to maintain good standing. It is generally expected that each grant will have its own separate account to provide simple auditing of the project and proof that the funds are used only for the project described in the grant. The key to effective grant funding management is to identify funding entity specifics before the funds are received. (Guidance on obtaining grants can be found in P AWR 09-11.)
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II. PROCESS

OVERVIEW	The process is broken down into three sections relating to the management of a bank account for the purpose of holding grant funds: A: creating the bank account, B: management of the bank account, and C: closing the bank account.	
STEP	ACTIVITY	
A	Creating the bank account	
1.	If not already on-hand, obtain a copy of the funding agency's documents related to the grant in question. This may be obtained from the district chairperson or district attorney, from the project administrator at the local economic development organization, or from your contact at the grant agency themselves.	
2.	Review documentation to determine account stipulations. Minimum information includes shall the account be interest-bearing, what are the term limitations, and must the bank be FDIC-insured.	
3.	If interest-bearing, shop around local banks to find the best rate	
4.	Include in the next board packet a consideration to open such account at such bank; the minutes must reflect the account stipulations per A2.	
5.	Take board meeting minutes, which include motion to open account, to bank	
B	Management of the bank account	
1.	Again, review the funding agency documentation to identify account maintenance requirements and pay request/disbursement protocols	
2.	If interest-bearing, shop around local banks every 3-6 months. Keep board informed of opportunities to earn more interest.	

C	Closing the bank account
1.	Again, review the funding agency documentation to verify project closeout requirements have been satisfied. Follow protocols for dispersing remaining funds.
2.	Include in the next board packet a consideration to close the account
3.	Take board meeting minutes, which include motion to close account, to bank

III. REFERENCES

IV. CHANGE HISTORY

VERSION	DATE	DESCRIPTION OF CHANGE IMPLEMENTED	COMPLETED BY